

MCC Campus Matriculation Higher Secondary School

School Policies

Our school policies provide a safe, respectful, inclusive and purposeful learning environment in which every student is encouraged to learn with joy, develop responsible citizenship and uphold the values of the school.

1. Attendance & Punctuality Policy

- Students are expected to maintain a minimum of 80% attendance during the academic year.
- Students must be punctual and attend school regularly.
- Leave must be supported by a written request and, where applicable, prior permission from the Principal.
- Medical leave for extended absence should be supported by appropriate medical documentation.
- Students are expected to attend examinations, regular classes and important school programmes without unnecessary absence.
- Parents are requested to inform the school promptly about prolonged absence.

2. Student Conduct & Discipline Policy

- Students are expected to demonstrate respect, responsibility, honesty, courtesy and self-discipline.
- Disrespectful behaviour towards students, teaching or non-teaching staff will be addressed appropriately.
- Students must protect the good name and reputation of the school through their behaviour.
- Bullying, harassment, inappropriate online behaviour and actions that may harm another student are not permitted.

- Students must use social media responsibly and respectfully.
- Students are expected to converse in English within the school premises to develop effective communication skills.

3. Health, Hygiene & Well-being Policy

- Students who are unwell should remain at home and receive appropriate medical attention.
- Parents must inform the school about serious illness or hospitalisation.
- Medicines should not be sent to school with students unless specifically permitted through the school's established procedure.
- Students are encouraged to maintain personal hygiene, eat nutritious food, stay hydrated and follow healthy habits.
- The school promotes the physical, emotional and social well-being of every student.

4. Safety & Child Protection Policy

- The school is committed to providing a safe and secure environment for every child.
- Students must follow all school safety instructions.
- Students are expected to exercise caution while using school facilities and while travelling to and from school.
- Parents and visitors must follow the school's visitor and appointment procedures.
- Students must not bring prohibited, hazardous or unrelated electronic items/materials to school.
- Any safety concern should be reported immediately to the appropriate school authority.

5. Parent–School Partnership Policy

- The school believes that effective education requires a strong partnership between students, parents and teachers.
- Parents are expected to participate in Parent-Teacher Meetings.
- Meetings with teachers or school authorities should be arranged through the school office.
- Parents are requested to keep their contact and address details updated.
- Communication between parents and the school should be respectful, constructive and solution-oriented.

6. Environmental Responsibility Policy

- The school promotes environmental awareness and responsible citizenship.
- Students are encouraged to keep the campus clean.
- The school promotes a litter-free and plastic-conscious campus.
- Students are encouraged to reduce waste, conserve water and electricity and care for plants and biodiversity.
- Environmental learning is integrated through classroom activities, projects, field experiences and awareness programmes.

7. International Dimension Policy

Our Global Outlook

MCC Campus Matriculation Higher Secondary School recognises that education today extends beyond geographical boundaries. The school seeks to develop globally aware, culturally sensitive, confident and responsible young people who can communicate and collaborate with learners from different countries and cultures.

Through international partnerships, cultural exchanges, collaborative learning and digital interactions, students are given opportunities to understand different perspectives while appreciating their own cultural heritage.

Objectives

The International Dimension Policy aims to:

1. Develop global awareness and intercultural understanding among students.
2. Encourage students to appreciate different cultures, traditions, languages and perspectives.
3. Provide opportunities for students to interact and collaborate with students from other countries.
4. Develop communication, teamwork, presentation and digital collaboration skills.
5. Encourage students to examine global issues from multiple perspectives.
6. Promote respect, empathy, inclusiveness and responsible global citizenship.
7. Enable students to share Indian culture, heritage, traditions and perspectives with international partners.
8. Integrate international perspectives into classroom learning and co-curricular activities.

MCC Campus Matriculation Higher Secondary School is committed to creating meaningful international learning opportunities that connect our students with the world while strengthening their understanding of their own heritage and identity

“Learning with joy-connecting with the world”